

## ***St. Brendan Finance Council Meeting Notes***

### ***Oct 17, 2017***

#### Attendees:

- Father Bob, Ron Kazmerzak, Jonathan Bryan, Jeff Engram, Bill Snider, Will Gruber, Tom Kollar, Robert Cozzarelli, Candace DeLuca
- Note: Meeting chaired by Fr. Bob in Pat Shanahan's absence

Meeting called to order and Fr. Bob opened with prayer at 6:32 pm.

#### Minutes from Sept meeting

- Minutes accepted; motion offered by J. Bryan, seconded by W. Gruber

#### Reviewed financial report

- Still an issue with categorization of student receipts – we've received more than \$500K ytd. Working with Diocese on proper reporting method.
- Delinquent tuition was noted as \$3379.63
- Offertory is up about 3% over plan
- Fr. Bob mentioned that we exceeded goal for Bishops Annual Appeal faster than we had previously, and that was likely due to playground surface need and parish response.
- New line items were added to capture expenses for building fund; line item 60 "Fund Drive" is for income, and 371 "Fund Drive Expenses" is for expenses.

#### School Update:

- Candace asked about planned improvements for library – Will mentioned planned improvements for shelving, circulation desk, etc. Minimum is paint, flooring, furniture – target is a \$10,000 - \$15,000 project.
- Will shared the school "houses" idea. Started planning two years ago, met with Hartley – they also do concept and we used their example to model ours. Ms. Finkell organizes our House activities – points, service hours, discipline matters, etc. Ultimate goal is to be a leadership/mentorship program

#### Updates on Feasibility Study

- 100 invitations sent since 10/9; 35 responses so far.
- Interviews begin week of 10/23, will run for two weeks.

#### Maintenance Items

- RTU (roof top units) installed in September.
- Moving from AT&T to WOW for Telecommunications; planned to save \$5,000 annually.

#### New Business

- Fr. Bob mentioned chairmanship of council. Requested a volunteer. Jonathan Bryan volunteered.

#### Adjournment

- Motion to Adjourn by Fr. Bob, Jeff Engram seconded.

## **Next Meeting:**

- **Nov. 28 at 6:30 pm in school library.**